

UPSALA AREA SCHOOLS
Upsala, Minnesota 56384

Minutes of the regular meeting of the Upsala Area Schools, Independent School District No. 487, held on January 24, 2018. Present were Chairperson Peterson, along with board members Nelson, Wensmann, Roerick, Soltis and Thomas. Also present were Superintendent Capelle and Dean of Student Klug. Visitors were Jay Loven and Jim Drill.

The meeting was called to order at 7:30 p.m. by Chairperson Peterson.

Motion by Roerick, seconded by Peterson to approve the agenda. Motion carried unanimously.

Motion by Soltis, seconded by Wensmann to approve the minutes of the December 20, 2017 regular meeting. Motion carried unanimously.

Motion by Thomas, seconded by Nelson to approve the bills in the amount of \$313,756.86. Bills paid with check numbers 19293 to 19391. The cash balance report was read and approved and the journal entries were viewed and approved. Motion carried unanimously.

Head Football Coach Jay Loven presented a proposal for purchasing new varsity football uniforms. Total cost of \$10,116 will be split between Upsala and Swanville equally. Motion by Peterson, seconded by Nelson to approve. Motion carried unanimously.

Dean of Students Klug's report:

Students of the Month for January are Ethan Moon for Senior High and Hannah Ludtke for Junior High. Subject Area Students of the Month were recognized, as well as Elementary Students of the Month. Athletes of the Month are Boys Basketball: Bennett Westrich, Girls Basketball: Amber Biniek, and Wrestling: Gage Loudon.

Congratulations to AAA Award Recipients Stephani Pohlmann and Bennett Westrich.

Congratulations to Geography Bee winner Lois Wardlaw and second place winner Daniel Kokett. Lois will take an online test to attempt to qualify for the regional bee.

Isabelle Leners, Alyssa Young, and Madeline Holmberg joined the Million Word Club at Upsala Elementary.

Upcoming events: Duane "Whitey" Herzog will be posthumously inducted into the Upsala Hall of Fame on February 9th between the boys' and girls' doubleheader games.

Grades 5-12 conferences will be held on February 26th 3:30-7:30.

Snow Days semi-formal dance will be held February 3rd followed by Snow Days on February 5th-9th.

Superintendent Capelle's report:

Budget Calendar for 2019 will be reviewed in the upcoming weeks. Finance Committee will meet in March and May.

We have purchased two used buses to update our spare bus inventory. We will be removing two buses and placing them up for sale by sealed bid. Will continue to review the bus fleet needs.

District website will be updated. Goal is to have new website ready for next school year.

High Tech Workforce Development Meeting will be held February 1st. This may add some training opportunities for students and young adults.

Board Member Nelson cast a unanimous vote for Peterson for Chairperson. Upon no other nominations, motion carried unanimously for Peterson for Chairperson.

Board Member Peterson cast a unanimous vote for Soltis for Vice-Chairperson. Upon no other nominations, motion carried unanimously for Soltis for Vice-Chairperson.

Board Member Nelson cast a unanimous vote for Thomas for Treasurer. Upon no other nominations, motion carried unanimously for Thomas for Treasurer.

Board Member Peterson cast a unanimous vote for Nelson for Clerk. Upon no other nominations, motion carried unanimously for Nelson for Clerk.

Motion by Roerick, seconded by Nelson to designate Stearns Bank Upsala and Minnesota Liquid Asset Fund as Official District Depositories. Motion carried unanimously.

Motion by Peterson, seconded by Wensmann to designate Morrison County Record as District Official Publication.

Motion by Thomas, seconded by Wensmann to designate Knutson, Flynn and Deans P.A. for financial issues and Rupp, Anderson, Squires & Waldspurger P.A. for student and personnel issues. Motion carried unanimously.

Motion by Thomas, seconded by Soltis to establish the following School Board Compensation for 2018: \$0 for regular board meetings, \$15/hour for special board meetings, and \$100 for full day board meetings. Motion carried unanimously.

Motion by Roerick, seconded by Nelson to approve the following District memberships: Minnesota School Boards Association (MSBA), National Joint Powers Alliance (NJPA), Central Minnesota Educational Research and Development Council (CmERDC), Resource Training and Solutions (RTS), Mid-State Education District and Technology Consortium (MSED), Minnesota High School League (MSHSL), and Morrison County Interagency Coordination Council (MCICC). Motion carried unanimously.

Motion by Thomas, seconded by Roerick to authorize the use of School Board Chairperson, Clerk, and Treasurer facsimile signatures. Motion carried unanimously.

Motion by Peterson, seconded by Wensmann to authorize payment of District obligation in advance of board approval via Imprest Cash Fund (as required by M.S. 123B.11). Motion carried unanimously.

Motion by Nelson, seconded by Wensmann to authorize Superintendent Vern Capelle and Business Manager Colleen Harren to make electronic fund transfers (as required by M.S. 471.38). Motion carried unanimously.

Motion by Nelson, seconded by Peterson to approve the following committee appointments:

MSED Governing Board – Thomas

Continuing Education Committee – Peterson

Finance/Negotiations Committee – Peterson, Thomas

Accountability/Curriculum Committee – Wensmann, Roerick

Discipline Committee – Thomas, Soltis

Legislative Liaison – Peterson

MSHSL Committee – Soltis

Community Education Committee – Nelson, Roerick

Athletic Pairing Committee – Nelson, Soltis
World's Best Workforce Committee – Wensmann

Motion by Soltis, seconded by Wensmann to approve the following dates for regular school board meetings at 7:30 in the High School Media Center: February 28, March 28, April 25, May 23, June 27, July 25, August 22, September 26, October 24, November 28, December 19 (only exception to 4th Wednesday policy). Motion carried unanimously.

Motion by Thomas, seconded by Nelson to approve the donation from Land O Lakes, Inc. in the amount of \$200 for the general fund with many thanks. Motion carried unanimously.

Motion by Peterson, seconded by Wensmann to accept the donations from Upsala Lions for \$550 for 5th grade ski/tubing trip and \$425 for the Geography Bee with many thanks. Motion carried unanimously.

Motion by Peterson, seconded by Roerick to approve the contract for Mr. Pete Phillips as High School Social Studies teacher. Motion carried unanimously.

Motion by Nelson, seconded by Soltis to approve the teacher seniority list as presented. Motion carried unanimously.

2018-2019 school calendar was tabled.

Motion by Nelson, seconded by Wensmann to approve a \$1,000 donation from an anonymous donor with many thanks. Motion carried unanimously.

Motion by Thomas, seconded by Peterson to ratify the 2017-2019 Master Agreement with the Upsala Education Association as presented. Motion carried unanimously.

Motion by Soltis, seconded by Wensmann to approve the activities director agreement as presented. Motion carried unanimously.

Motion by Peterson to adjourn the meeting at 9:03 p.m.

Karin Nelson, Clerk